

SECONDED NATIONAL EXPERT- JOB PROFILE

Analyst

(Risk Analysis Unit in Situational Awareness and Monitoring Division)

Tasks and responsibilities:

Reporting to the Head of Unit and under the supervision of the respective Head of Sector the main duties related to these positions are:

- delivering tailored high-quality analysis on the nature and scope of illegal migration, associated cross-border criminal activities and other cross-border crimes falling in Frontex' mandate;
- providing support to analytical activities in the framework of IBM, in at least one of the below areas:
 - air borders;
 - maritime risk with regards IBM;
 - cross-border crime;
 - document fraud;
 - intelligence, including the processing and analysis of operational personal data;
- providing analytical support of risk analysis networks with Members States and Third Countries;
- supporting the development of methodologies for risk analysis, within the area of expertise;
- drafting risk assessments, reports, letters, briefing notes and responses to enquiries;
- supporting the organisation of meetings, workshops, seminars and network cooperation relevant for the area of expertise, in the field of unit/sector activities;
- collecting and processing data - including personal data - used for analysis in the area of responsibility;
- participating in various meetings/conferences and present analytical findings relevant for the area of responsibility;
- supporting and implementing the working cooperation with internal and external stakeholders of RAU and promoting the best practices and knowledge-sharing.

Selection criteria:

Professional qualifications, competencies and experience required:

Essential:

- At least two years of professional experience with delivering high quality analysis in one of the areas of expertise
- Ability to develop hypotheses on irregular migration and associated cross-border criminal activities, identify intelligence gaps and make recommendations for risk mitigation measures
- Ability to draft clear and concise written output in English for the consumption of managers, including analytical reports, briefing notes and the like

Assets:

- Familiarity with the mandate of Frontex, and related regulatory framework in the area of expertise
- Training in intelligence analysis, strategic analysis or similar
- Experience in the field of risk analysis related to **cross-border crime and document fraud** falling in Frontex' mandate
- Experience in the field of intelligence and processing and analysing **operational personal data** falling in Frontex' mandate
- Sound knowledge of tools and applications used for analysis and open sources relevant for the area of expertise

Personal skills & competencies required:

- Capability to organise and manage work, including the ability to cope with stress in relation to demanding and multiple tasks, heavy workload, time pressure and tight deadlines
- Excellent presentation, interpersonal and communication skills in English at least at C1 level (ability to communicate clearly and precisely to different audiences both orally and in writing)